

CAMELOT

PROPERTY GROUP

COMMISSION FEES AND CHARGES

Letting and Rent Collection and Management Fee

16.8% Inc VAT (14% plus VAT)

Charges Calculation: Weekly Rent multiplied by fifty-two weeks (or number of weeks of Tenancy) divided by twelve (or number of months of Tenancy) multiplied by Service percentage plus VAT for the duration of the Tenancy.

Administrative Fees

Assured Shorthold Tenancy and Non Housing Act

£360 Inc VAT

Extension Memorandum or Deed

£200 Inc VAT

Tenant Referencing per person (Includes Credit Check)

£50 Inc VAT

Additional Services Available

The table below outlines the additional services available and any associated costs. Please be advised that where these services require a third party contractor the costs below are in addition to their costs.

*VAT is included in all costs unless stated otherwise.

Additional Services	Charges
Registration for Tenancy Deposit Scheme	£25
Right to Rent Checks	£25
Duplicate Statements	£25
Arrange Energy Performance Certificate	£40
Arrange Gas Safety Certificate	£50
Arrange Electrical Installation Condition Report (EICR)	£50
Arrange Portable Appliance Test (PAT)	£50
Obtain consent from lender / freeholder	£80
Arrange Insurance for Landlord	£80
Arranging Pre or Post Tenancy Clean	£50
Arranging Inventory Check In / Out	£50
Keys cutting – Non -Security Key	£50
Security Key	£120
Sending International payments	£30
Refurbishment Works	10%
Income and Expenditure reports	£80
Deed of Guarantee	£80
Deed of Variation / Assignment	£175
Deed of Surrender	£175
Section 21 Notice / Notice to Quit	£175
Preparation of Documentation for Court Proceedings	£100 per hour
Attendance at Court or Tribunal (plus reasonable expenses)	£100 per hr
Helping to recover a deposit through adjudication	£150
Additional Property Visits	£120
Wait Time at the Property	£75 per hour
Vacant Property Management Service	£150 per month
Withdrawal from an agreed offer	£450
Sales Commission if Tenant / Lessee Purchases the Flat/Property, plus VAT	3%