

COMMISSION FEES AND CHARGES

Letting, Rent Collection and Management

14.4% Inc VAT (12% plus VAT) of the Rent

Charges Calculation: Weekly Rent multiplied by fifty-two weeks (or number of weeks of Tenancy) divided by twelve (or number of months of Tenancy) multiplied by Service percentage plus VAT for the duration of the Tenancy.

Administrative Fees

Tenancy Agreement £350 Inc VAT
(Includes: Registration for TDS and Right to Rent Checks)

Tenant Referencing per person (Includes Credit Check) £50 Inc VAT

Additional Services Available

The table below outlines the additional services available and any associated costs. Please be advised that where these services require a third party contractor the costs below are in addition to their costs.

VAT is included in all costs unless stated otherwise.

Additional Services	Letting & Rent Collection	Letting & Rent Collect & Managed	Tick to confirm Agent Action
Registration for MyDeposit Scheme	Included	Included	<input type="checkbox"/>
Right to Rent Checks	Included	Included	<input type="checkbox"/>
Arrange for License if applicable	£150	Included	<input type="checkbox"/>
Duplicate Statements	Included	Included	<input type="checkbox"/>
Arrange Energy Performance Certificate	£40	Included	<input type="checkbox"/>
Arrange Gas Safety Certificate	£40	Included	<input type="checkbox"/>
Arrange Electrical Installation Condition Report (EICR)	£40	Included	<input type="checkbox"/>
Arrange Portable Appliance Test (PAT)	£40	Included	<input type="checkbox"/>
Obtain consent from lender / freeholder	£80	Included	<input type="checkbox"/>
Arrange Insurance for Landlord	£80	Included	<input type="checkbox"/>
Arranging Pre or Post Tenancy Clean	£40	Included	<input type="checkbox"/>
Arranging Inventory Check In	£40	Included	<input type="checkbox"/>
Arrange Inventory Check Out	£40	Included	<input type="checkbox"/>
Keys cutting – Non -Security Key	N/A	£40	<input type="checkbox"/>
Security Key	N/A	£120	<input type="checkbox"/>
Sending International payments	£30	£30	<input type="checkbox"/>
Refurbishment Works	N/A	10%	
Income and Expenditure reports	£80	£80	
Deed of Guarantee / Variation / Surrender	£80	£80	
Section 21 Notice / 8 Notice / 13 Notice	£150	£150	
Preparation of Documentation for Court Proceedings	£100 per hr	£100 per hr	
Attendance at Court or Tribunal (plus reasonable expenses)	£100 per hr	£100 per hr	
Helping to recover a deposit through adjudication	£100 per hr	Included	
Additional Property Visits	N/A	£120	
Wait Time at the Property	N/A	£75 per hr	
Vacant Property Management Service	N/A	£150 per month	
Withdrawal from an agreed offer	£450	£450	
Sales Commission if Tenant Purchases the Property	2%	2%	